

# JUDGE VOLUNTEER AGREEMENT

This Judge Volunteer Agreement is a description of the arrangement between us, (*GreenLearning*), and you (*Judge*) in relation to your voluntary work. We appreciate your commitment to us and will do the best we can to make your volunteer experience with us enjoyable and rewarding. To make sure you have the best possible experience we have created this agreement which sets out our commitment to you and what we hope you can contribute.

Our organization is committed to:

- giving you a great experience
- being responsive to your requirements
- providing support throughout your volunteer experience
- explaining the standards we expect and to encourage and support you to achieve and maintain them
- providing a named person who will be your point of contact whilst volunteering
- being flexible in relation to your volunteering hours, recognizing your need for other commitments
- honouring the time commitment you have agreed to give us and not to expect more from you unless offered and agreed
- providing training required to undertake the role
- ensuring that all volunteers are treated fairly and in accordance with our Equity and Diversity Policy
- trying to resolve fairly any issues or difficulties you may have whilst you volunteer with us before they become problems. In the event of an unresolved problem, to offer an opportunity to discuss the issue in accordance with the relevant policies
- follow up on any feedback or questions you may have regarding your involvement as a judge

I agree to volunteer with GreenLearning and I am committed to the following:

- performing my volunteering role to the best of my ability
- working as agreed in my Judge role description
- familiarize myself and ask if I'm not sure about what to do to stay safe whilst volunteering
- maintaining the confidential information of the organization and the challenge submissions including student information
- agree to solely access the submission information for the purpose of judging only and not use it, download or share it for personal or professional purposes
- meeting time and other commitments as agreed but when unable to do so give reasonable notice so that other arrangements can be made
- be the main point of contact for the duration of this volunteering

This agreement is not intended to be a legally binding contract between us and may be ended at any time by either party.

**Volunteer Position Title:** Challenge Judge

**Anticipated Hours:** 10 - 15

**Duties:**

As a volunteer judge for GreenLearning's environmental challenge you are expected to:

- review the judges' handbook in its entirety ;
- review the submission materials provided to schools to prepare their entries - so that you can have a solid understanding of what was outlined to them to create a a successful entry ;
- attend the Judges' Meeting at the end of April/early May
- spend 10-15 hours between May 14, 2026 and May 26, 2026 reviewing, scoring, and providing feedback on challenge submissions;
- return a completed challenge score sheet for all challenge submissions by May 28, 2025;
- promote GreenLearning's environmental challenge where applicable
- be available through email or phone for communication as is needed during this time

**Volunteer Duration:** May 14<sup>th</sup> - May 28<sup>th</sup>, 2026

**Signed:**

**Organization/Company affiliated with:** \_\_\_\_\_

**Judge Name:** \_\_\_\_\_ **Judge Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_